

Care 4 Kids Enrollment Management Waitlist Information

Dear Providers:

While Care 4 Kids continues to accept new applications, our goal at Care 4 Kids is to share as much information as possible about how the enrollment management waitlist works. Please help us make families aware of these details around the Care 4 Kids waitlist process.

Connecticut State regulations require that families on the Care 4 Kids waitlist are invited off by **priority of need AND application received date**. Families are more likely to remain on the waitlist for a long time if they are participating in adult education, workforce development or higher education (up to a bachelor's degree).

We hope the reminders and detailed information listed below will help families plan their child care arrangements:

- Parents that apply for the program who are working, participating in adult education, workforce development or higher education (up to a bachelor's degree) and have not received TFA in the past 5 years will be placed on an enrollment management waitlist.
- Families are invited off the waitlist in order of **priority group** (those with highest need per C4K regulations) and **application received date**.
- Parents who are working are considered to have priority or **highest need** on the waitlist.
- Parents who **only** participate in adult education, workforce development, or higher education (up to a bachelor's degree) are considered to have **less need** and may be on the waitlist for an extended amount of time.

Care 4 Kids is continuously inviting families from the waitlist in the order of highest need and application received date. Families will receive a notice in the mail if they are invited. Please keep in mind:

- Families on the waitlist in less than 60 days do not need to submit a new application and eligibility will begin up to 15 days prior to the date listed on the waitlist invitation notice.
- Families on the waitlist for 60 days or longer must submit a new application and eligibility will begin up to 15 days prior to the new application received date.

If you have any questions, please contact Care 4 Kids at 888-214-5437 or visit our website for detailed enrollment management waitlist status updates www.ctcare4kids.com.

Thank you.